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| **OBJECTIVES** |  | **FUNCTIONS** |  | **CONTENT** | **PEOPLE** | **PROCESS** | **TECHNOLOGY** | **GOVERNANCE** |
| 5. Purpose Statement for KM Portal (write this LAST) |  | 6. Other KM activities besides portal |  |  |  |  |  |  |
|  |  | *FOCUS ON THREE PORTAL FUNCTIONS ONLY* |  | What KM is the KM Portal supporting? | | | | |
| 4. User Benefits of KM Portal  3. Main user groups and their pre-portal challenges (eg Coordination, Memory, Learning)  2. Business benefits of KM Portal – why would senior mgmt. support it?  1. Key business priorities facing your organization |  | Collaboration (Teams, Projects, Communities?) |  |  |  |  |  |  |
|  | Current Awareness |  |
|  | Problem Solving (what problems? for who? |  |
|  | Access to People (for what?) |  |
|  | Taskonomy (supporting a workflow/process) |  |  |  |  |  |  |
|  | Dashboards and Analytics (what?) |  |
|  | Access to Content (for what?) |  |
|  | Knowledge Continuity (who? what capability?) |  |
|  | Recordkeeping (records of what?) |  |  |  |  |  |  |
|  | Organise, Find, Navigate (what? for who?) |  |
|  | Learning in Processes (eg lessons from projects/cases) |  |
|  | Accelerating Learning Curves (whose?) |  |